



APPLICATION FORM FOR INTERBANK GIRO

PART 1: FOR APPLICANT'S COMPLETION (fill in the spaces indicated with*)

Date*: (dd/mm/yyyy) _____

To*: (Name of Bank - the bank from which you authorise your monthly deductions from)

Name of Billing Organisation (BO):

Singapore Precious Metals Exchange Pte Ltd

Branch*:
(Kindly indicate which Bank Branch your account is located in)

Billing Organisation's Customer's Name*:
(Full name must match SGPMX's and your bank's records)

SGPMX Username: (This is the email address used to log in to SGPMX) _____

Kindly indicate the amount of gold and/or silver you would like to accumulate on a monthly basis:

Gold: (multiples of 1g per month)

Silver: (multiples of 10g per month)

Kindly Indicate a Delivery Method or Storage:

(Tick one box. If you choose to have your bars delivered handling and delivery charges will apply)

Deliver:	<input type="checkbox"/>
Secure Storage:	<input checked="" type="checkbox"/>

- (a) I/We hereby instruct you to process the BO's instruction to debit my/our account.
- (b) You are entitled to reject the BO's debit instruction if my/our account does not have sufficient funds and charge me/us a fee for this. You may also at your discretion allow the debit even if this results in an overdraft on the account and impose charges accordingly.
- (c) This authorisation will remain in force until terminated by your written notice sent to my/our address last known to you or upon receipt of my/our written revocation through the BO.
- (d) It is the BO's responsibility to inform banks upon the expiry of this authorisation and to ensure no deductions are made thereafter.

My/Our Account Number* _____

My/Our Contact (Tel/Fax) Number(s) _____

My/Our Name(s) as in Bank's record*
(Full name must match SGPMX's and your bank's records)

My/Our Company
Stamp/Signature(s)/Thumbprint(s)*

PART 2: FOR BILLING ORGANISATION'S (BO) COMPLETION

Bank Code:	Branch Code:	BO's Account No.:	Billing Organisation's Reference No.:																														
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PART 3: FOR BANK'S COMPLETION

To: Billing Organisation, this Application is hereby REJECTED (please tick) for the following(s):

- | | |
|--|---|
| <input type="checkbox"/> Signature/Thumbprint# differs from Bank's records
<input type="checkbox"/> Signature/Thumbprint# incomplete/unclear*
<input type="checkbox"/> Account operated by signature/thumbprint* | <input type="checkbox"/> Wrong account number
<input type="checkbox"/> Amendments not countersigned by customers/BO
<input type="checkbox"/> Other reason(s): _____ |
|--|---|

Name of Approving Officer _____

Authorised Signature _____

Date _____

*For thumbprints please go to branch with your identification.

*Please delete where applicable

GIRO is a convenient, cashless mode of payment. To help you better understand the GIRO payment method. Here are some answers to the most frequently raised questions on GIRO:

How do I get started?

Complete this GIRO application form and take it to your Bank Branch to have it approved. Then scan and email this form to customerservice@sgpmx.com AND send the completed form to:

SGPMX GIRO APPLICATION
10, Anson Road,
#33-04A International Plaza,
Singapore 079903

Note: For accounts operated with thumbprint, please bring your NRIC/passport to your bank for the print to be taken and witnessed.

Note: It is advisable to have this GIRO Application form verified at your own Bank branch before sending it to SGPMX to avoid rejections during processing.

Will I be notified of the approval of my GIRO application?

SGPMX will inform you when the GIRO is approved and the effective date.

How long do I need to wait before my GIRO arrangement is effective?

Your SGPMX Accumulation plan will start when your GIRO arrangement is effected, which takes a maximum of 21 working days. Your GIRO application is only effective when the statement "Amount will be deducted from your account on dd/mm/yyyy" appears on your bill.

Can I arrange for another party to effect the GIRO arrangement through his/her name and address, and the customers/account/bill number on the GIRO form?

Yes, you can by stating his/her name and address, and the customer/account/bill number on the GIRO form. Please obtain the signature/thumbprint of the person on the form if he/she is paying for you.

Are there fees payable to activate and maintain this GIRO facility?

One time sign up/processing fee for each application is **SG\$5.00** (please note that if the application is rejected by your bank the fee is still payable).

Transaction fee for each monthly deduction is **SG\$0.50** (per transaction).

When will the GIRO deduction be made?

A deduction will only be made from your bank account on the 1st of each month. The amount deducted will be reflected in your bank statement and monthly bills.

What happens if there are insufficient funds in my bank account?

We will send you a letter to inform you to pay by other ways. However, you should still maintain sufficient funds in your bank account for the subsequent due date. We will terminate your GIRO if we are unable to make GIRO deductions after 3 consecutive attempts. Please note that some banks do charge a service fee for unsuccessful GIRO deduction due to insufficient funds.

Can I stop GIRO payment on a particular bill?

Yes, you can by emailing your request to customerservice@sgpmx.com but you will need to give us at least 25 working days before the next deduction date. You should also inform your bank to stop GIRO payment if applicable.

What happens to my GIRO arrangements that are no longer used?

You should review all your GIRO arrangement periodically and terminate those arrangements that are no longer required with your bank. Please approach your bank and complete the necessary termination forms.